

Historic Preservation Commission

Town of East Windsor

11 Rye Street, East Windsor, CT 06016

Minutes of Special Meeting

Thursday, May 8th, 2014 at 6:30 PM

These minutes are not official until approved at a subsequent meeting.

Members Present: Barbara Smigiel, Kirk Montstream, Jessica Bottomley, and Karla Bagdikian

Members Absent: Scott Morgan.

Others: Administrative Clerk Peg Hoffman and Director of Planning and Development Laurie Whitten.

Chairperson Barbara Smigiel called the meeting to order at 6:39 PM.

I. Establish a Quorum

A quorum was established.

II. Approval of Minutes

Minutes were reviewed of the meeting on April 10th, 2014.

One correction to be made to Section VII Subsection B changing the word with to "among"

It was **MOVED** (Bagdikian) and **SECONDED** (Monstream) and **PASSED** (U) that the minutes from March 13th, 2014 be accepted. With one correction.

III. Correspondence:

- a. Notice about the Board of Selectmen's Chairmen's Meetings
- b. Connecticut Preservation News March/April 2014

- c. Preservation magazine Spring 2014
- d. National Main Street Center Conference brochure
- e. CT Trust for Historic Preservation membership renewal form
- f. Preservation Leadership Forum membership renewal form

IV. Public Participation: None

V. Added Agenda Items: None

VI. Old Business:

- a. **Presentation to Planning and Zoning:** Director of Planning and Development Laurie Whitten presented materials in regards to the town plan for conservation and development. Ms. Whitten explained how the plan is developed and gave advice for how to set goals and prioritize.
- b. **District 12 Schoolhouse:** No new business.
- c. **Melrose Historic District:** Discussed the placement of the sign. Chair Smigiel stated that she disagrees with the idea of placing the sign on the Melrose Schoolhouse property. She states that there are three interested individuals that would consider placing the sign at either end of the district. She will communicate with them and attempt to find an agreement. Jessica Bottomley stated that if there is nothing concrete from any of the property owners, then the placement of the sign at the Melrose Schoolhouse is viable and should be utilized if the property owners are not ready to make a commitment by the September commission meeting.
- d. **Driving Tour:** No new business.

VII. New Business : None

VIII. Adjournment

It was **MOVED** (Bottomley) and **SECONDED** (Bagdikian) and **PASSED** (U) that the Historic Preservation Commission adjourns the May 8th, 2014 meeting at 7:54 PM.